

PlayIt Cartwall

User guide
Version 2.01

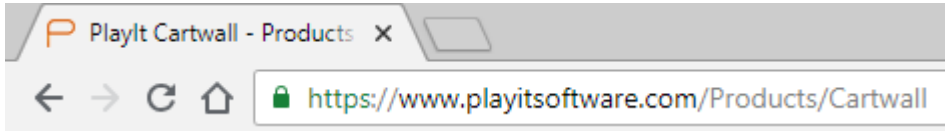
<https://www.playitsoftware.com/Support>

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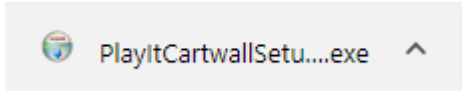
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Installation

To install PlayIt Cartwall, download the latest version from <http://www.playitsoftware.com/Products/Recorder>.



Once the download is complete, run the downloaded **.exe** file.



You will first be presented with the software licence agreement. Once you have read and agree to these terms, click **I Agree**.

Choose the components to install. Here you can select whether to install Start Menu and Desktop shortcuts. Click **Next** to continue.

Next, choose the location to install the software. By default, this is in **Program Files**, but can be changed to your preference. Click **Install** to begin installation.

Tick **Start PlayIt Cartwall** and click **Finish** to launch PlayIt Cartwall. By default you can access PlayIt Cartwall from the Start Menu or Desktop.

Minimum requirements

PlayIt Cartwall requires the .NET Framework 4.7.1 which is automatically downloaded and installed via the installer. To install this framework requires at least Windows 7 SP1, Windows 8.1 or Windows 10 Anniversary Update.

Upgrading versions

New versions of PlayIt Cartwall are regularly available from <https://www.playitsoftware.com>. It is important to back up your data before you install any new versions. Data and logs for PlayIt Cartwall are stored in the Windows 'ProgramData' folder.

By default, this is located at:

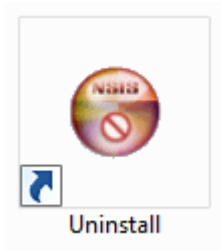
C:\ProgramData\PlayIt Cartwall

To back up your data, simply copy this folder to an alternative location, such as an external hard drive.

When a new version is installed, or an old version is uninstalled, the data in the location above will not be removed.

Uninstallation

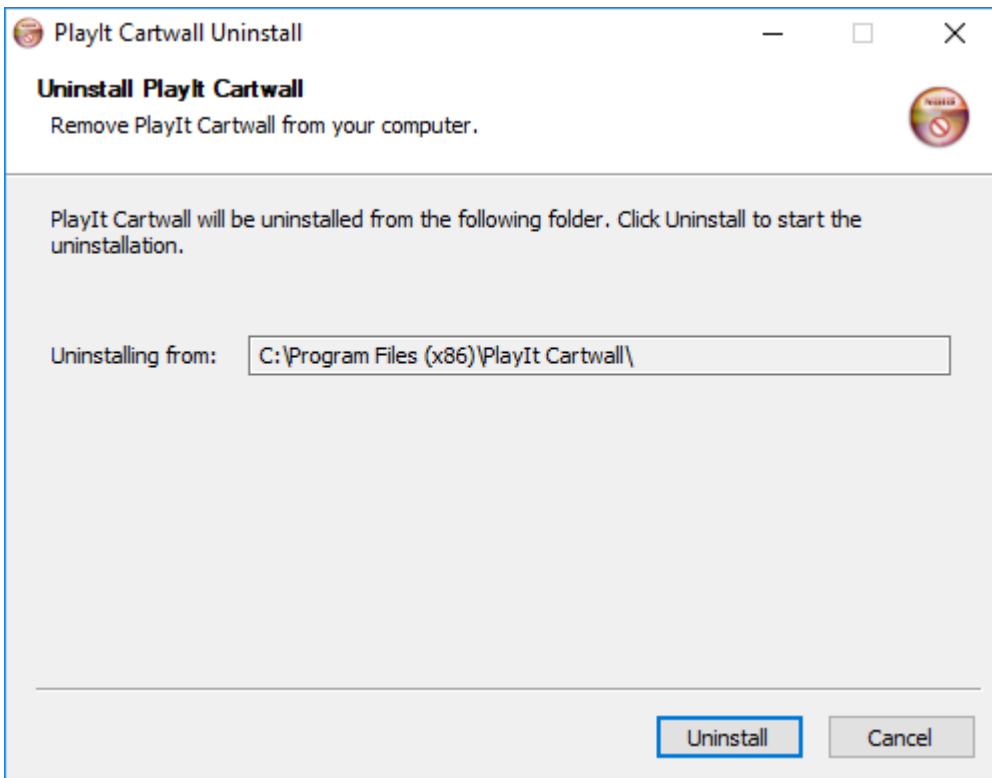
When installed, PlayIt Cartwall will include an **Uninstall** shortcut in the Start Menu.



If you chose not to add Start Menu shortcuts the Uninstaller can be found at (by default):

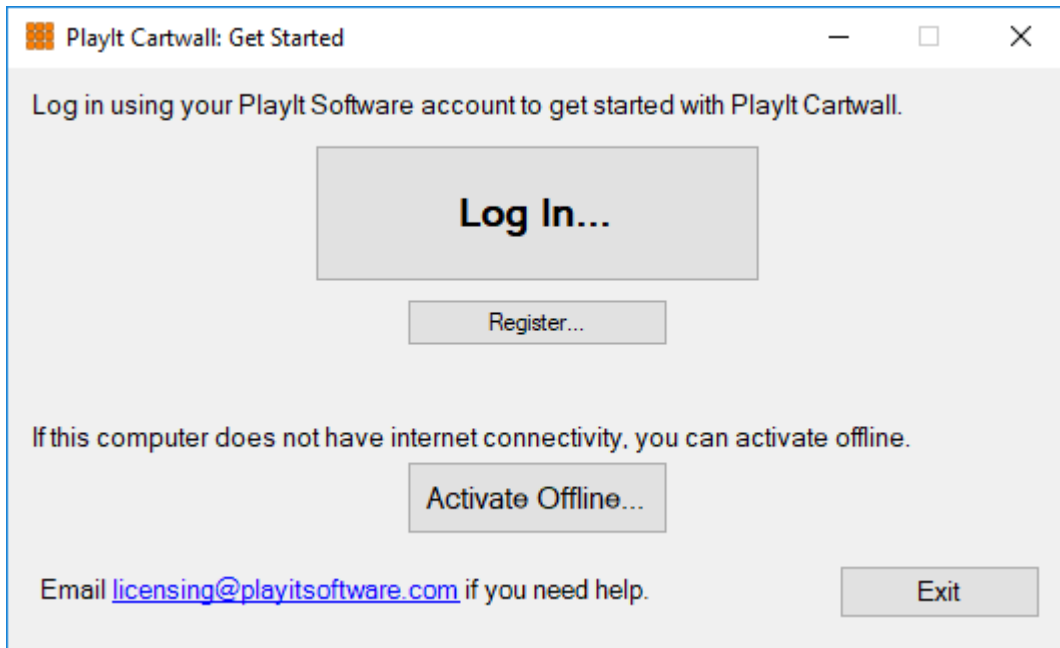
C:\Program Files (x86)\PlayIt Cartwall\uninstall.exe or
C:\Program Files\PlayIt Cartwall\uninstall.exe

Double click the icon to start the uninstall process. Click **Uninstall** to remove PlayIt Cartwall.



Note that you can choose whether PlayIt Cartwall data is removed when you uninstall.

Getting Started



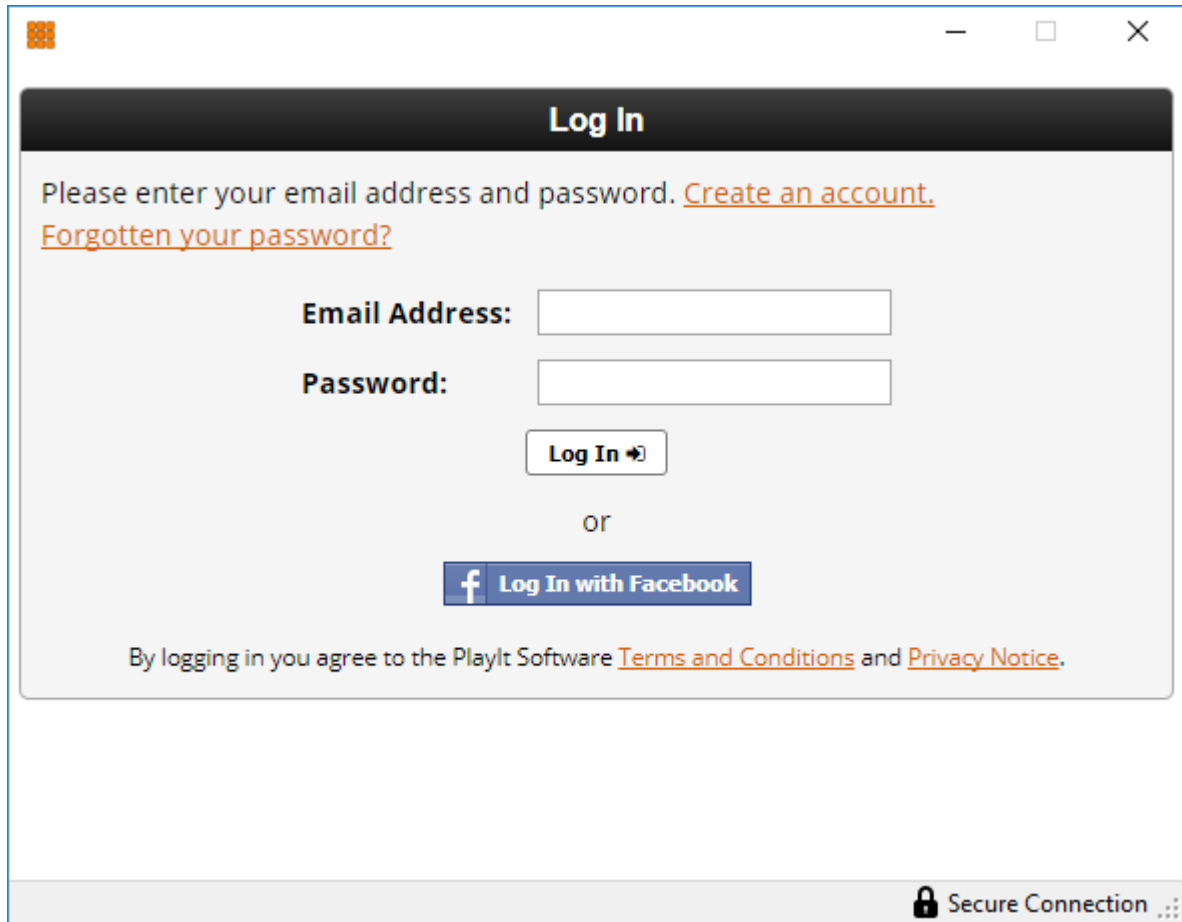
In order to begin using PlayIt Cartwall, you need to log into your PlayIt Software account. Click the **Log In** button to begin [logging in](#). If you do not have an account, you can create one by clicking **Register** or visiting <https://www.playitsoftware.com/Account/Register>.

If the computer you are using is not connected to the internet, you can [activate offline](#).

Logging In

To begin using PlayIt Cartwall, enter your PlayIt Software account email address and password, or you can log in using your Facebook account.

From the **Get Started** window, click **Log In...**



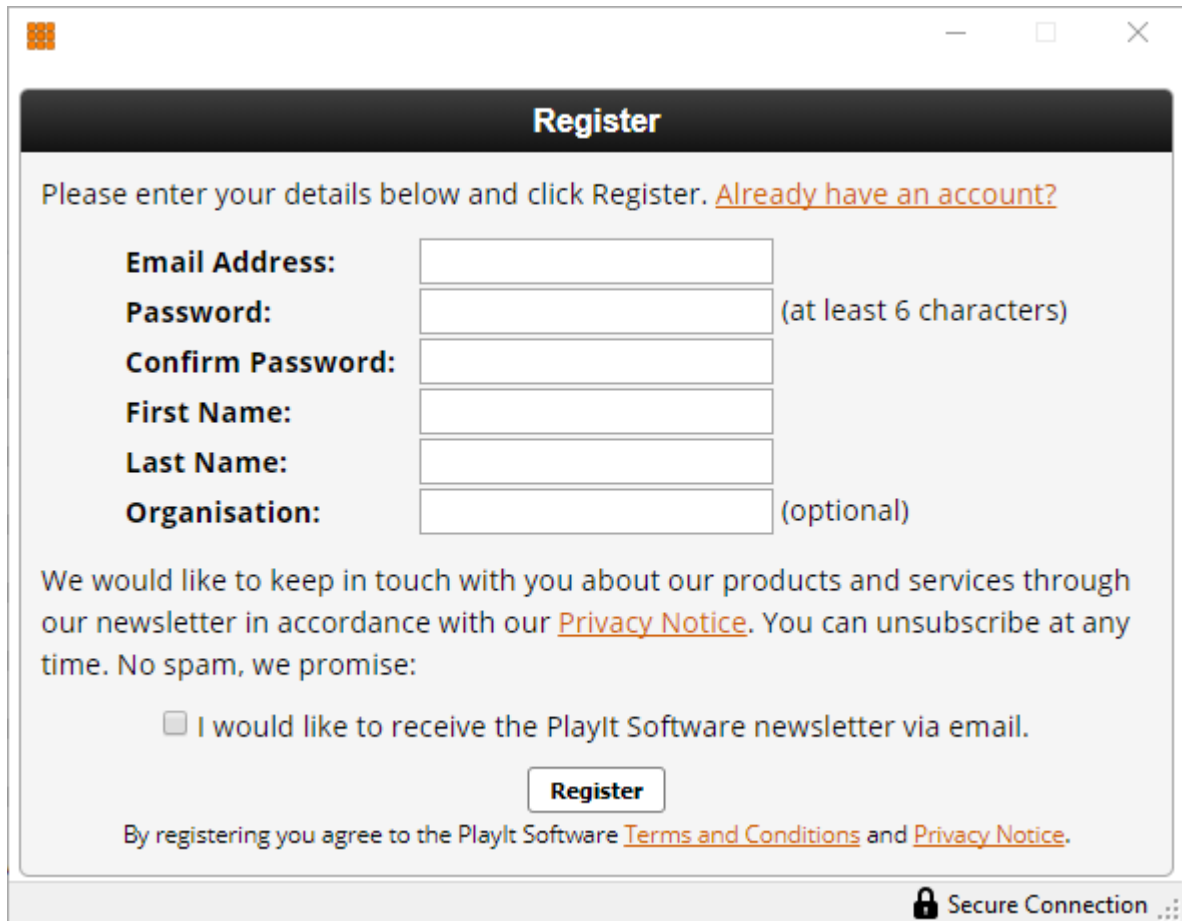
The screenshot shows a web browser window titled "Log In". The window has a dark header bar with the text "Log In" in white. Below the header, the main content area is light gray and contains the following text and elements:

- Text: "Please enter your email address and password. [Create an account.](#) [Forgotten your password?](#)"
- Form fields: "Email Address:" followed by a white text input box, and "Password:" followed by a white password input box.
- Buttons: A "Log In" button with a right-pointing arrow, and a "Log In with Facebook" button with a Facebook 'f' icon.
- Text: "or" centered between the two login options.
- Text: "By logging in you agree to the PlayIt Software [Terms and Conditions](#) and [Privacy Notice](#)."

At the bottom right of the window, there is a "Secure Connection" indicator with a lock icon and a small menu icon.

Once you are logged in, the [main window](#) will be shown.

Enter registration details



The screenshot shows a web browser window with a registration form. The form is titled "Register" and contains several input fields and a checkbox. The fields are: Email Address, Password (with a note "(at least 6 characters)"), Confirm Password, First Name, Last Name, and Organisation (with a note "(optional)"). Below the fields is a paragraph of text about the newsletter and a checkbox labeled "I would like to receive the PlayIt Software newsletter via email." A "Register" button is centered below the checkbox. At the bottom of the form, there is a line of text: "By registering you agree to the PlayIt Software [Terms and Conditions](#) and [Privacy Notice](#)." The browser's address bar shows a "Secure Connection" icon and text.

Register

Please enter your details below and click Register. [Already have an account?](#)

Email Address:

Password: (at least 6 characters)

Confirm Password:

First Name:

Last Name:

Organisation: (optional)

We would like to keep in touch with you about our products and services through our newsletter in accordance with our [Privacy Notice](#). You can unsubscribe at any time. No spam, we promise:

I would like to receive the PlayIt Software newsletter via email.

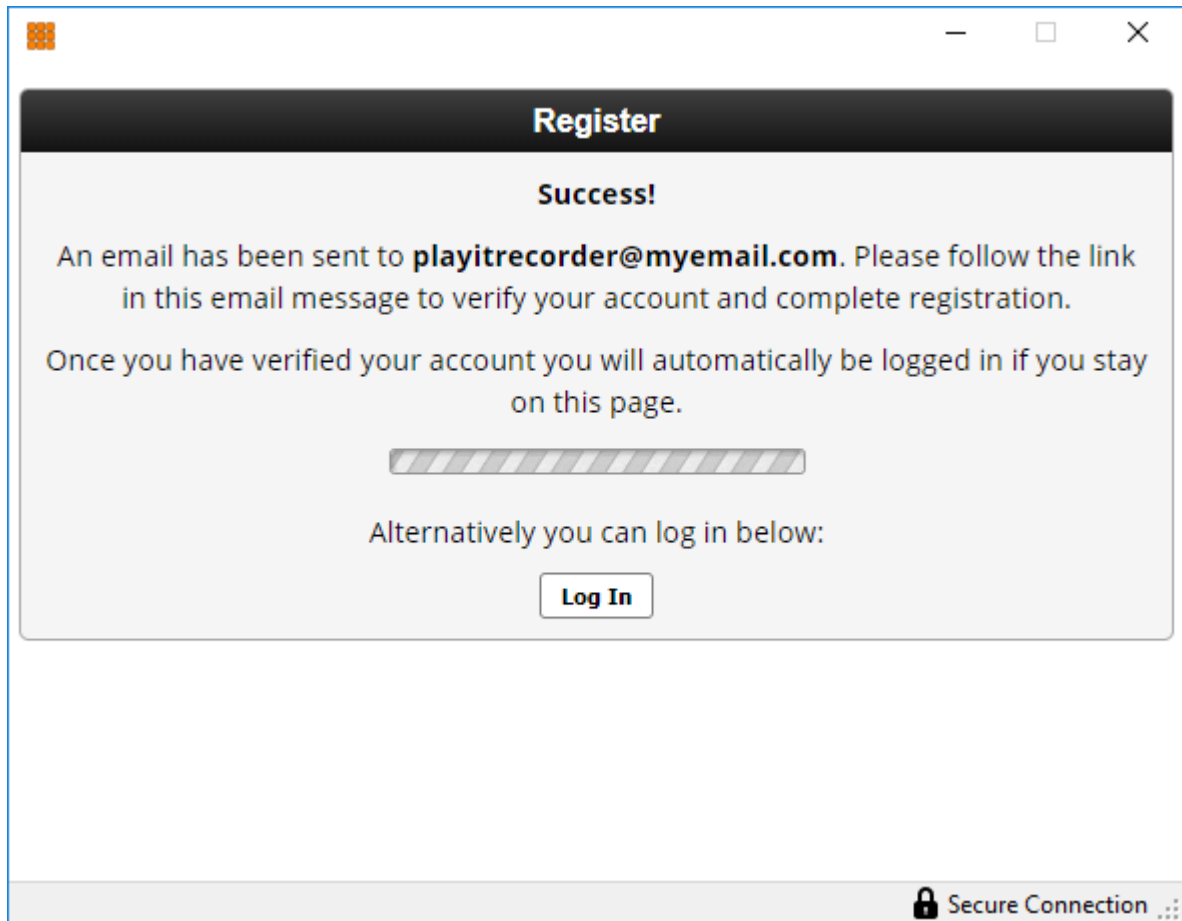
Register

By registering you agree to the PlayIt Software [Terms and Conditions](#) and [Privacy Notice](#).

Secure Connection

Enter your details and click **Register**.

Verify email address

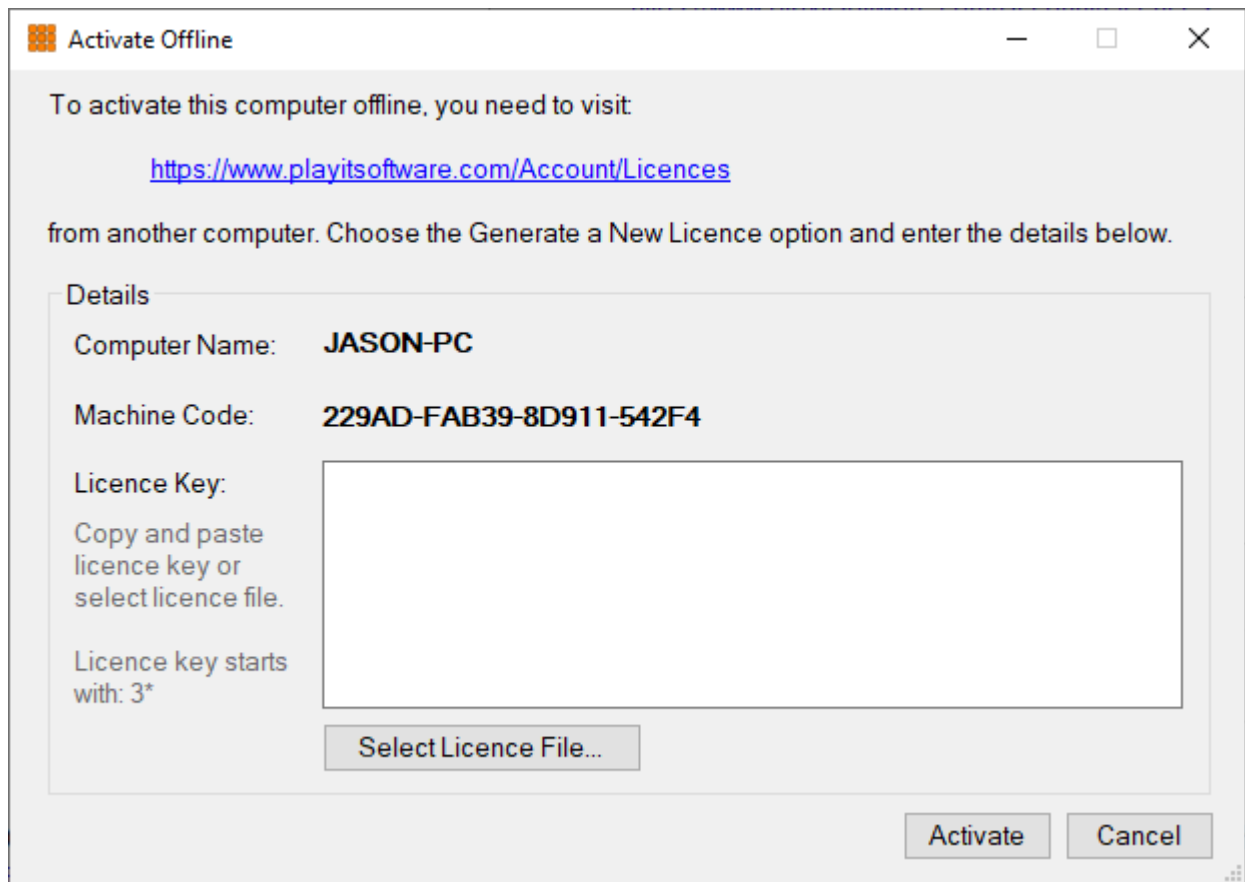


Check your registered email account and follow the link in an email with the subject "**PlayIt Software: Please verify your email address...**". To ensure you receive this email, please add noreply@playitsoftware.com to your address book. Once you have followed the link you will be logged in.

Activating Offline

If the computer on which you have installed PlayIt Cartwall is not connected to the internet is it possible to activate offline.

From the **Activation** window, click **Activate Offline...**



Activate Offline

To activate this computer offline, you need to visit:

<https://www.playitsoftware.com/Account/Licences>

from another computer. Choose the Generate a New Licence option and enter the details below.

Details

Computer Name: **JASON-PC**

Machine Code: **229AD-FAB39-8D911-542F4**

Licence Key:

Copy and paste licence key or select licence file.

Licence key starts with: 3*

Select Licence File...

Activate Cancel

From the Activate Offline window, you can enter your Licence Key. This is generated from the **Licences** page in the **My Account** area of the PlayIt Software website. A licence can be generated by visiting: <http://www.playitsoftware.com/Account/Licences/Generate>. You may be prompted to log in or create an account.

From the **Generate New Licence** section, select PlayIt Cartwall and ensure that v2.01+ is selected as the version. Enter the Computer Name and Machine Code you see on PlayIt Cartwall and click **Generate Licence Key**.

Generate New Licence

Generating a licence manually should only be required if you need to activate a computer that does not have access to the internet or you are having trouble activating the product by logging in or using the Activate Online... button.

Select the product you want to generate a licence for:

PlayIt Cartwall ▾

Version:

2.01+ (latest) ▾

Enter your computer name:

JASON-PC

Enter your machine code:

229AD - FAB39 - 8D911 - 542F4

Your machine code can be found by clicking the Activate Offline... button when you first run the product.

Generate Licence Key

Once generated you will be presented with a licence. Make a note of the **Licence Key** and copy this to the PlayIt Cartwall window. Alternatively, download the licence file and select the file within PlayIt Cartwall. Note that licence keys start with the text **3***.

PlayIt Cartwall

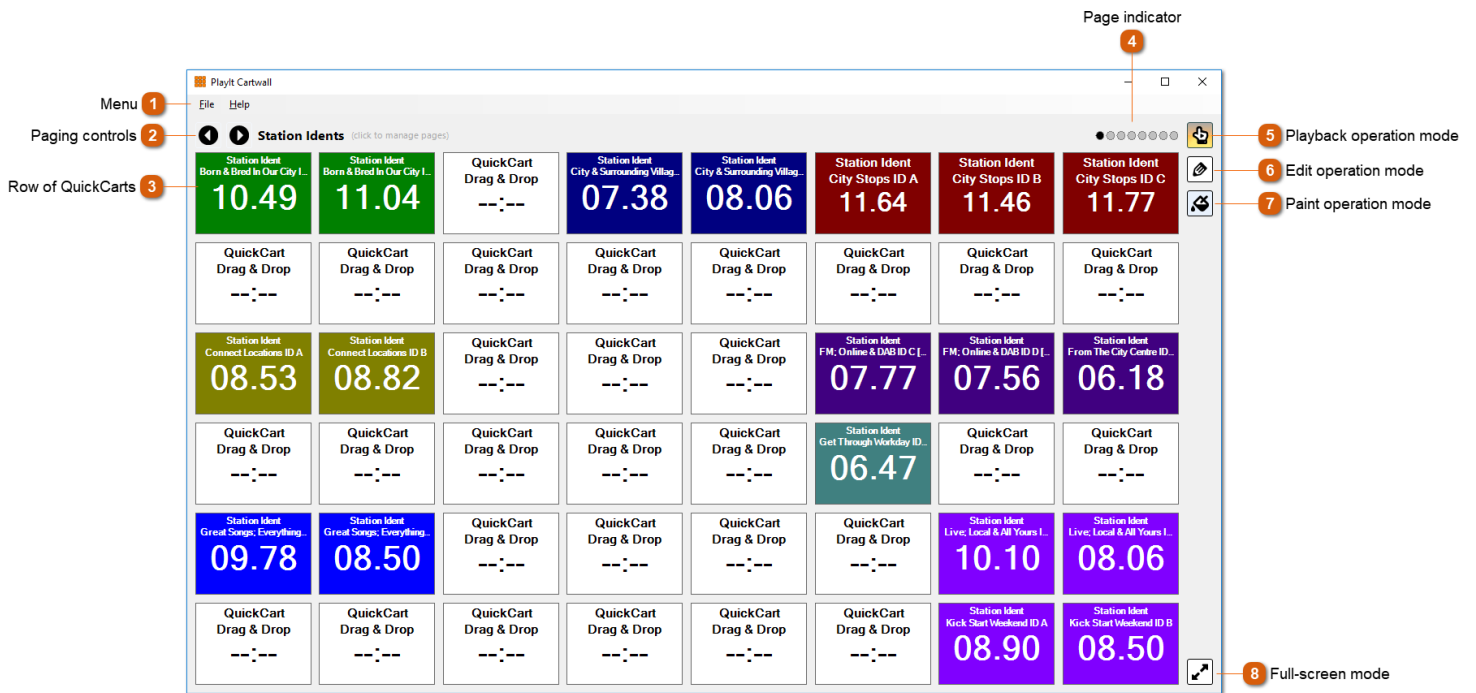
JASON-PC

Product: PlayIt Cartwall
Version: 2.01+
Machine Code: 229AD-FAB39-8D911-542F4
Client ID: JASALL126
Licence Key:

```
3*JASALL126-  
e1NpZ25hdHVyZTPlUzRacFNSOEF0dk8xYy95eGJaYzRLe1N4bEp4RGpEOEV2NE9mdWM4Q  
nh4NU9aWSt3UUI4L1NuMTRrM3lmSURSMC85VGRWMHBBSTFUVEZSdWRpeEpnCxo5djArRF  
VoeWlVaVM1dGNyTy9nKzZzS091w1djZzZLV3ZBZE1sa2s4Qk05QnRBeFFZRWtqdVBa0HI  
3V2g0QW5w0FAwafQ5STVdaGsXMFfXbH1sVm89LExpY2VuY2U6e0d1aWQ6ZTUyYTbjYTg3  
MDU5NDc2OGE4YmJjNTc0ZjY4ZWQ3YTQsQ2xpZW50SWQ6SkFTQUxMMTI2LE5hbWU6SmFzb
```

Download Licence File

The Main Window



When PlayIt Cartwall first starts you will be presented with a grid of QuickCarts with the default configuration using the default sound card audio device. Here you can drag and drop audio files from the file system, e.g. Windows Explorer, to load them into a QuickCart. You can add pages by clicking on the page name at the top. The carts and pages you add will be saved and will be available the next time you run PlayIt Cartwall.

1 Menu

File Help

The top menu bar provides options to set up PlayIt Cartwall.

The **File** menu contains:

Settings: Configure the user interface and audio devices.

Exit: Close PlayIt Cartwall.

The **Help** menu contains:

Online Documentation: A link to the documentation page on the PlayIt Software website.

Donate: An opportunity to give back to PlayIt Software.

About PlayIt Cartwall: View that latest version and check for updates.

2 Paging controls

Station Idents

QuickCarts can be shown on multiple pages. This is convenient if specific jingles are used on certain shows so a page can be created for later use.

Use the left and right arrows to navigate pages and click the page name to launch the [QuickCart Pages](#) window.

3 Row of QuickCarts



QuickCarts can be displayed in multiple rows.



When loaded, the player appears in the default colour displaying the artist and the title of the track with the remaining time below.



In Playback operation mode, to start the player, simply click anywhere in the box. When playing, the progress is shown as the background and the status 'PLAYING' will be shown. If the cart is configured to Loop, when the position reaches the Loop B point (or the end if Loop B is not set) it will return to the Loop A point and continue playing. The status 'LOOPING' will be shown. If the cart is configured as Solo, then this cart is played, all other playing carts will fade out and stop. It will also fade out and stop if any other carts start playing. Solo carts are designed to be the only cart playing at any particular time.



In Playback operation mode, to fade out and stop the player when it is playing, simply click the box again. The player will turn a dark shade of grey and the status 'FADING' will be shown. To force a stop and bypass fading click the box once again. The fade time is configured in [Settings](#). By default the playback sequence is Play -> Fade out -> Stop, this can be changed by [editing a cart](#). Possible options are to immediately stop and not fade (Play -> Stop) or cease looping if the cart is looping (Play -> Cease loop -> Fade -> Stop). When the loop has ceased, the status 'FINISHING' will be shown and the cart will play until the end or until the cart is clicked again when it will fade and stop.

4 Page indicator



Indicates the position of the current page in relation to the other pages. Click a circle to navigate to that page.

5 Playback operation mode



Click the hand button to enter the Playback operation mode. This will allow you to play, fade out and stop the players.

6 Edit operation mode



Click the pencil button to enter the Edit operation mode. In this mode when you click a QuickCart the [Edit QuickCart](#) window will appear. This will allow you to select a new track or file and operationally override the artist and title. Right click a QuickCart to eject the player when in Edit operation mode.

7 Paint operation mode



Click the paint bucket button to enter the Paint operation mode. In this mode when you click a QuickCart the background colour of the QuickCart will change. To change the colour that is painted, double-click the paint button button. This will allow you to select a new colour.

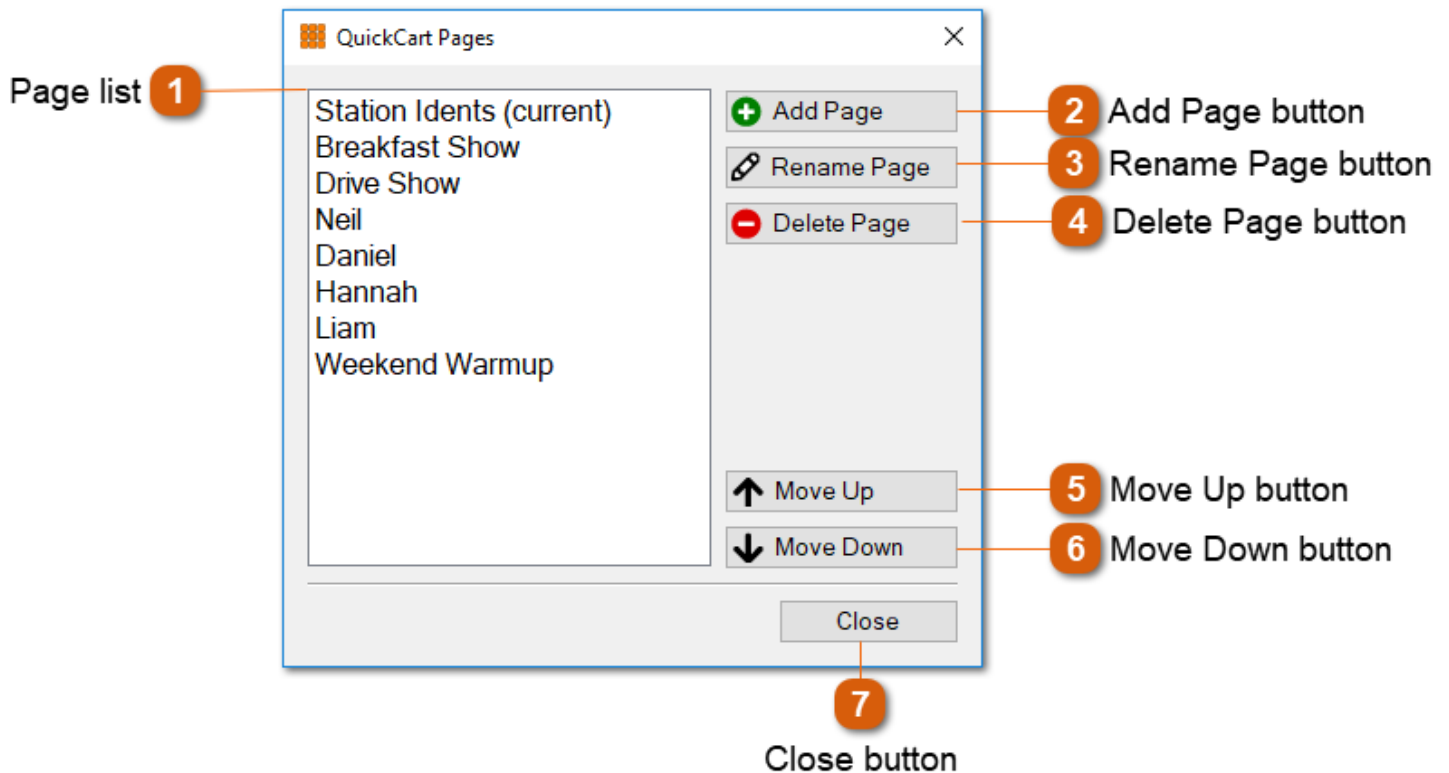
TIP: While in Edit or Paint mode, hold the CTRL key to temporary enter Playback mode.

8 Full-screen mode



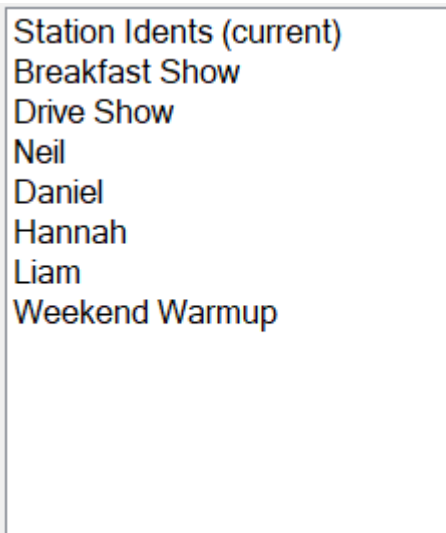
Click the full-screen button to maximise PlayIt Cartwall to the full width and height of the screen. When in full-screen mode the menu will also be hidden.

QuickCart Pages Window



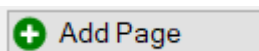
The QuickCart pages window is used to make changes to the pages found in the QuickCarts dock or window. All actions performed in the window will be applied immediately.

1 Page list



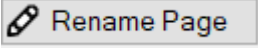
The page list box shows the list of pages in order. Select a page here to rename it, delete it, or change its position in the list. Double-click on an item in the page list to make it 'current' and quickly navigate to that page on the main window.

2 Add Page button



Click the Add Page button to add a new page to the bottom of the list.

3 Rename Page button



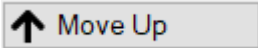
Click the Rename Page button to rename the selected page.

4 Delete Page button



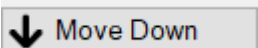
Click the Delete Page button to delete the selected page. A confirmation window will appear to ensure you want to delete the page as this is an irreversible action. It is not possible to delete the last remaining page.

5 Move Up button



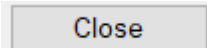
Click the Move Up button to move the selected page one position up in the list.

6 Move Down button



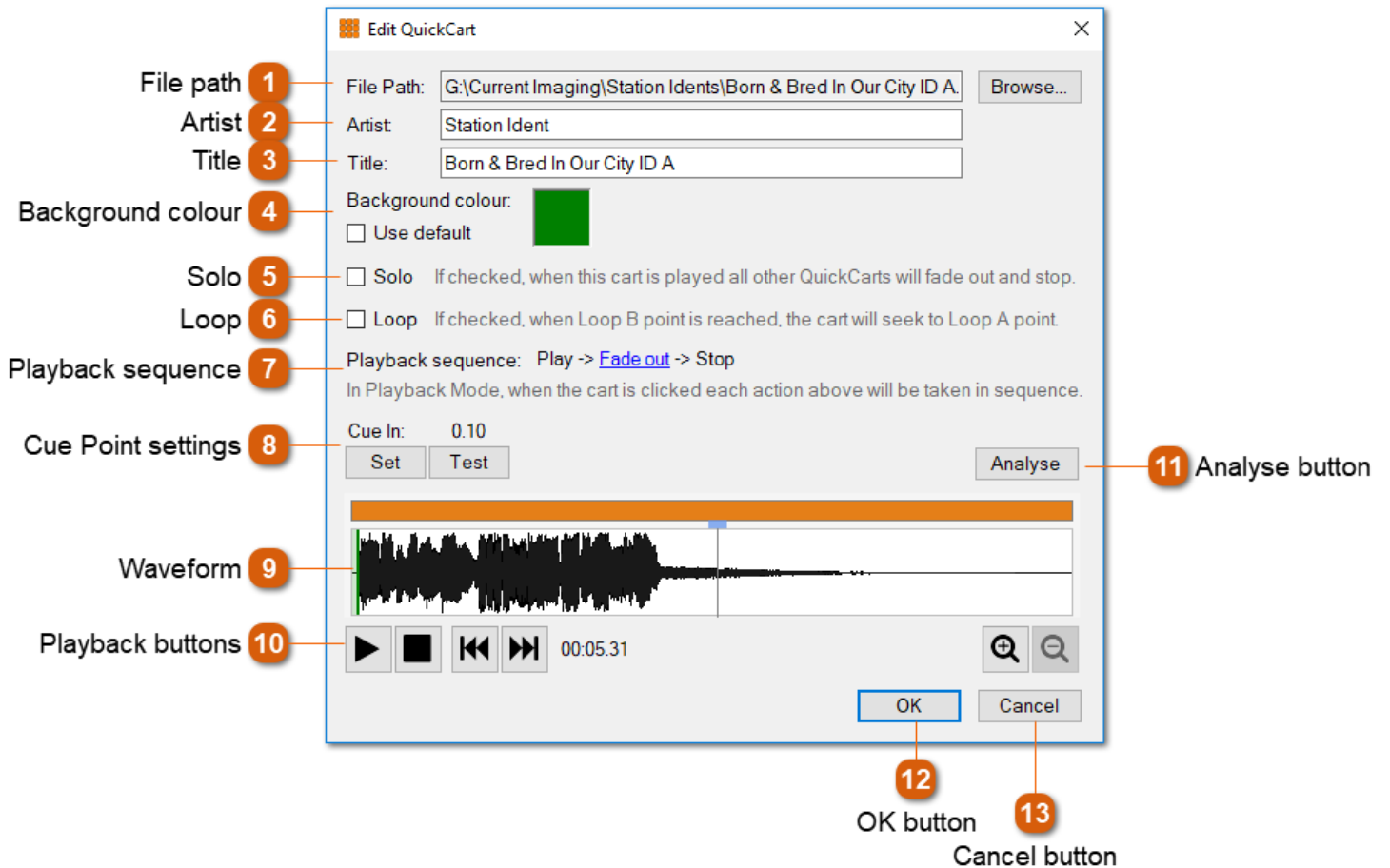
Click the Move Down button to move the selected page one position down in the list.

7 Close button



Click the Close button to close the window.

Edit QuickCart Window



The Edit QuickCart window allows you to edit individual QuickCart settings.

1 File path

File Path:

The path to the audio file on the file system. Click the **Browse** button to select a new audio file.

2 Artist

Artist:


Edit the artist text to change the artist that is displayed on the QuickCart on the main window.

3 Title

Title:

Edit the title text to change the title that is displayed on the QuickCart on the main window.

4 Background colour

Background colour: 

Use default

Click the colour box to select a new background colour for the QuickCart. Click **Use Default** to revert to the default colour configurable in [Settings](#).

5 Solo

Solo If checked, when this cart is played all other QuickCarts will fade out and stop.

If Solo is checked, when the cart is played it will cause all other carts to fade out and stop. This cart will also fade out and stop when any other cart starts playing. Solo ensures this cart is the only cart playing at any particular time.

6 Loop

Loop If checked, when Loop B point is reached, the cart will seek to Loop A point.

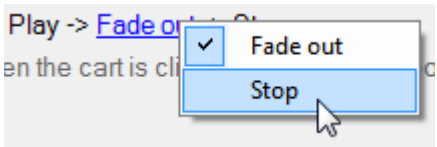
If Loop is checked, when the cart is played it will loop between points Loop A and Loop B. The Loop A and Loop B cue points will appear in the Cue Points section when Loop is checked. If Loop B is not set, the cart will loop from the end of the cart. If Loop A is not set, the cart will seek to the Cue In point when the loop point is reached.

7 Playback sequence

Playback sequence: Play -> [Fade out](#) -> Stop

In Playback Mode, when the cart is clicked each action above will be taken in sequence.

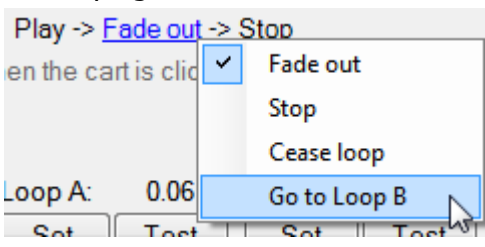
The playback sequence determines how the cart behaves when the cart is clicked on the main interface. In this example, the cart will Play, then Fade out, then Stop respectively for each mouse click. To change how the cart behaves, click any blue link. For example 'Fade out' above will display the following options allowing you to change this to Stop immediately:



and change the playback sequence to:

Play -> [Stop](#)

For looping carts there are additional options:



You can choose to 'Cease loop' when the cart is clicked. This will prevent the cart from looping anymore and behave like a non-looping cart. You can also choose to 'Go to Loop B' which will cause the cart to jump to the end of the loop sequence. This can be useful if you have a background bed that loops, but also has an end that you want the listener to hear when you have finished speaking.

8 Cue Point settings

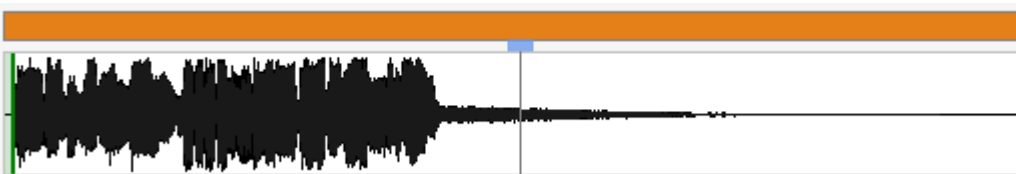
Cue In: 0.10

The Cue In point is the position in seconds where the track should be started by a player. Use the **Set** button while listening to the track to set the point to the current position. Use the **Test** button to listen to the track from the set position.

Loop A: 0.97 Loop B: 3.09

For looping carts, there are two additional cue points, Loop A and Loop B (see above).

9 Waveform



The waveform shows the volume of the audio track over time. Overlaid on the waveform in green is the **Cue In** points that is set above. Double-click anywhere in the track to play from that position. Use the mouse wheel to zoom in and out of the waveform to set a cue point more precisely or use the zoom in and out buttons:



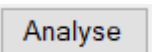
You can also use the playback controls below the waveform.

10 Playback buttons



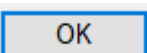
Use the **Play** and **Stop** buttons to listen to the track. Use the **Back** and **Forward** buttons to jump to the start and end of the track. You can also view the current position in the track. The audio device (sound card) used to play back the audio can be configured in [Settings](#).

11 Analyse button



Click the **Analyse** button to automatically detect the Cue In point based on the silence at the start of the QuickCart track.

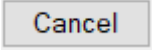
12 OK button



Click the **OK** to confirm changes to the QuickCart.

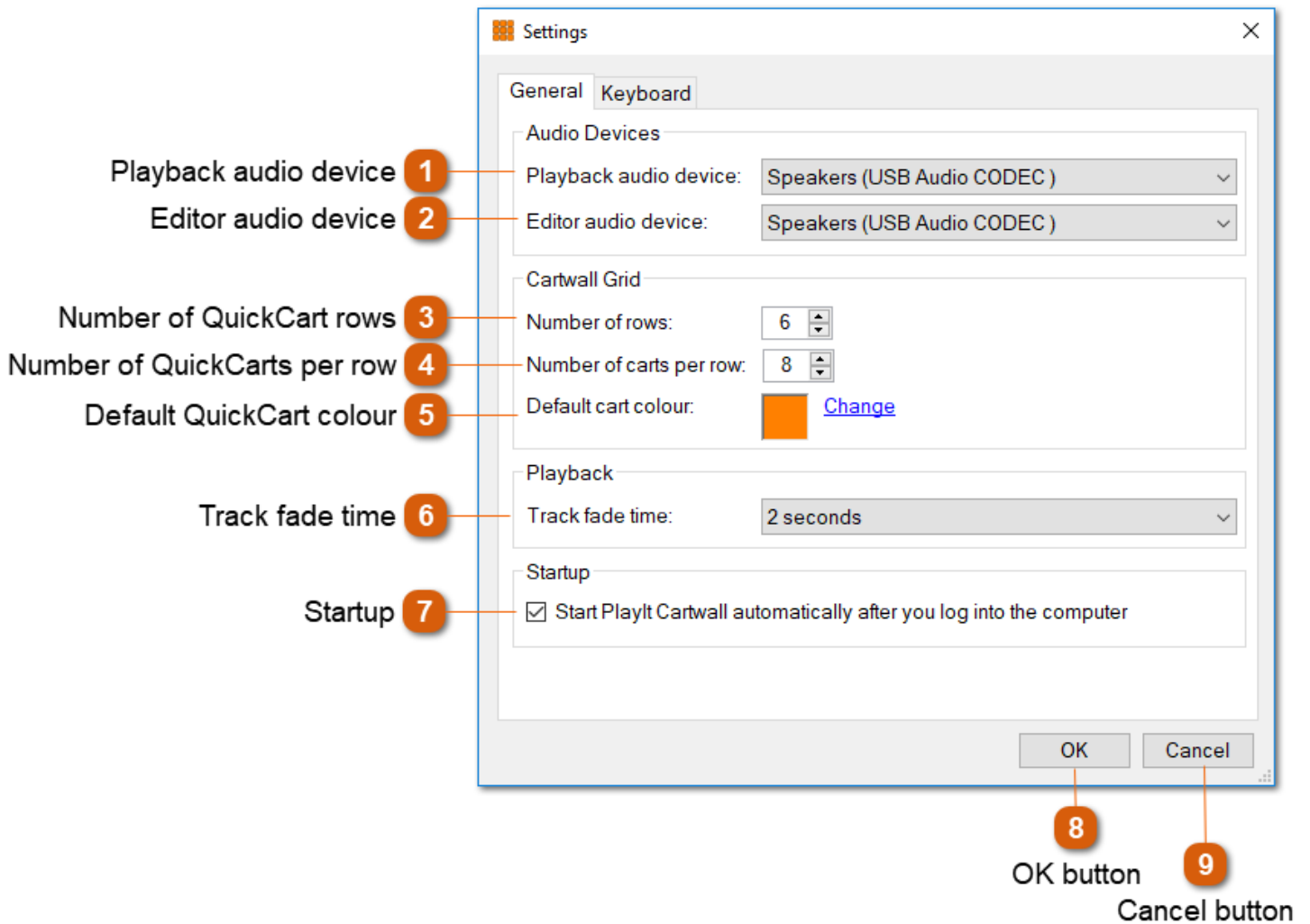
13

Cancel button

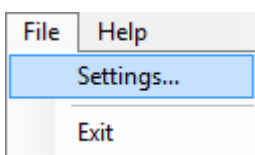


Click the **Cancel** button to discard changes to the QuickCart.

Settings Window



The user interface and audio devices can be configured from the settings window. The settings window can be opened by going to **File > Settings** from the Main Window menu.



1 Playback audio device

Playback audio device:

QuickCarts can be assigned to a particular audio device (typically a sound card) on your computer.

2 Editor audio device

Editor audio device:

The audio device (sound card) used for playback in the Edit QuickCart window.

3 Number of QuickCart rows

Number of rows:


The number of QuickCart rows that are displayed per page. As more QuickCart rows are displayed they will be resized to fit the available space on the screen.

4 Number of QuickCarts per row

Number of carts per row:

The number of QuickCarts that are displayed per row (or number of columns). As more QuickCarts are displayed per row they will be resized to fit the available space on the screen.

5 Default QuickCart colour

Default cart colour:  [Change](#)

The default colour of a QuickCart. When an audio file is dropped from the file system, this colour will be shown by default. To change the colour click the **Change** button or click in the colour in the box.

6 Track fade time

Track fade time:

Use the dropdown to select the time it will take to fade out a track when a QuickCart is clicked to fade.

7 Startup

Start PlayIt Cartwall automatically after you log into the computer

Tick this box to automatically start PlayIt Cartwall after you log into the computer.

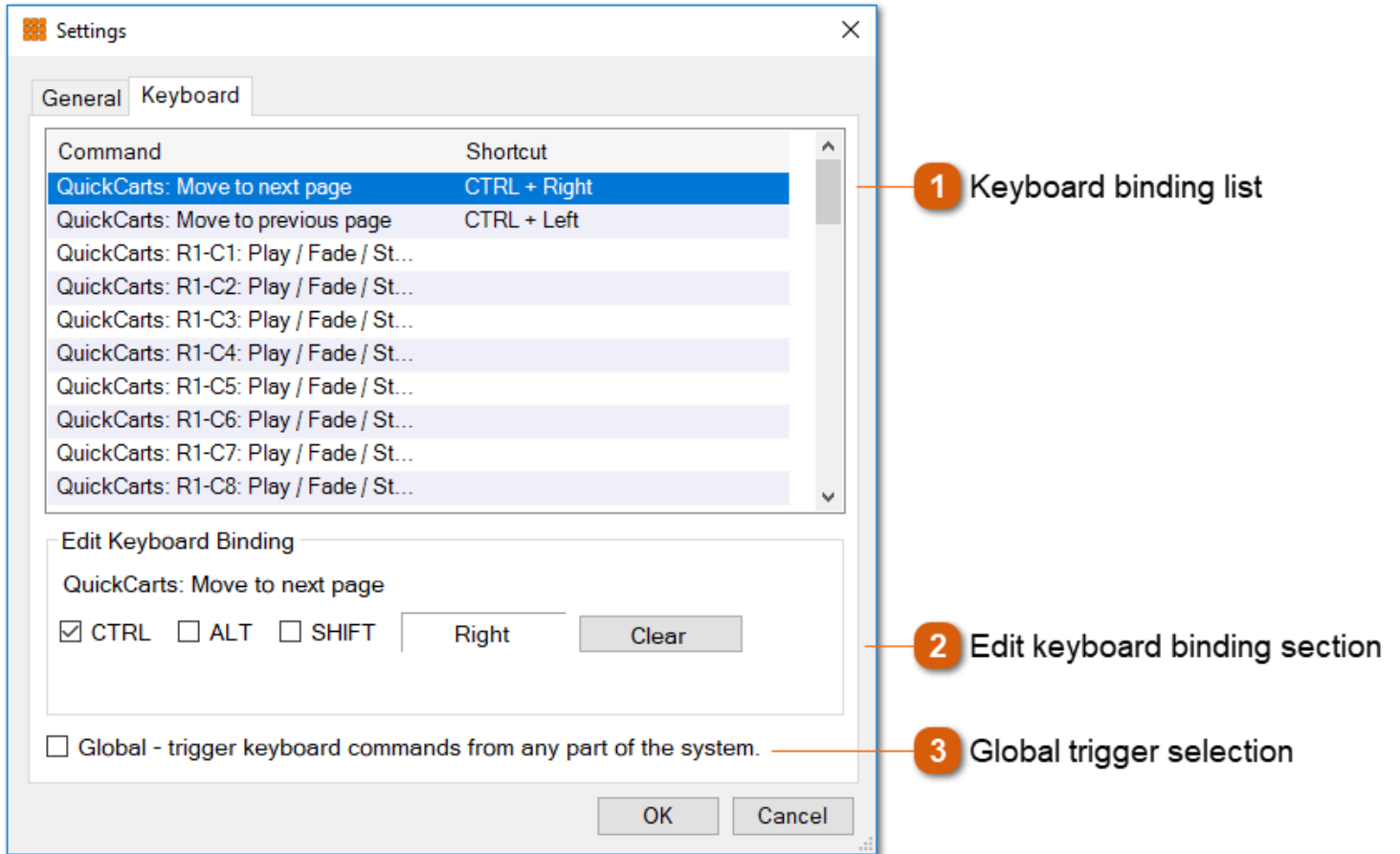
8 OK button

Click the **OK** button to confirm your changes.

9 Cancel button

Click the **Cancel** button to discard your changes.

Keyboard Settings



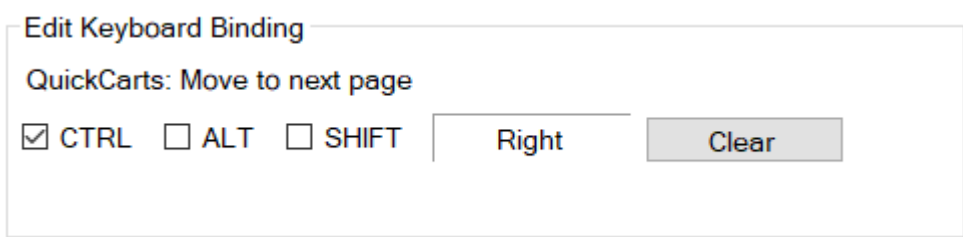
The keyboard settings section allows you to bind PlayIt Cartwall actions (commands) to keyboard shortcuts. Select an item in the list to edit the binding.

1 Keyboard binding list

Command	Shortcut
QuickCarts: Move to next page	CTRL + Right
QuickCarts: Move to previous page	CTRL + Left
QuickCarts: R1-C1: Play / Fade / St...	
QuickCarts: R1-C2: Play / Fade / St...	
QuickCarts: R1-C3: Play / Fade / St...	
QuickCarts: R1-C4: Play / Fade / St...	
QuickCarts: R1-C5: Play / Fade / St...	
QuickCarts: R1-C6: Play / Fade / St...	
QuickCarts: R1-C7: Play / Fade / St...	
QuickCarts: R1-C8: Play / Fade / St...	

This list shows the possible commands to which you can bind a keyboard shortcut. Select a command in the list to edit the keyboard binding.

2 Edit keyboard binding section



Edit Keyboard Binding

QuickCarts: Move to next page

CTRL ALT SHIFT

Right

Clear

Once you have selected a binding from the list, it is possible to edit the binding from this selection. When no key is currently bound the text '<key>' will be shown beside the check boxes.

In the screenshot shown the keyboard shortcut **CTRL+Right** is bound to move to the next QuickCart page.



Edit Keyboard Binding

QuickCarts: R1-C1: Play / Fade / Stop

CTRL ALT SHIFT

<key>

Clear

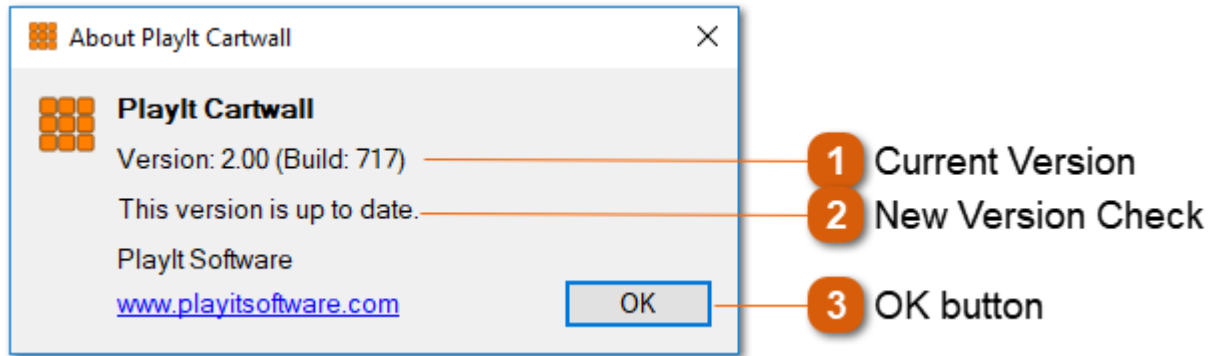
To set up this binding from scratch, select CTRL and click the '<key>' text box. You will be prompted to press a key, press the Right arrow on your keyboard. This keyboard shortcut is now configured. To clear the binding, click the **Clear** button.

3 Global trigger selection

Global - trigger keyboard commands from any part of the system.

Select this checkbox to trigger keyboard commands even when PlayIt Cartwall is not selected.

About PlayIt Cartwall



1 Current Version

Version: 2.00 (Build: 717)

2 New Version Check

This version is up to date.

When a new version is available you will be notified with a link to download the latest version.

3 OK button

OK

Click the **OK** button to close the window.